

**TOWN OF TIVERTON  
SEEKING APPLICANTS FOR  
POLICE OFFICER**

The Town of Tiverton is currently accepting applications for the position of POLICE OFFICER. A list of eligible candidates for the position will be established from which qualified candidates will be selected to fill future vacancies.

Applicants must be United States citizens, have two years of college study (60 credits) or two years military service, are required to meet established departmental medical, physical, psychological standards and successfully complete State mandated training.

Forward completed application, include a non-refundable \$30.00 fee payable to Tiverton Police Department, to Town of Tiverton Town Clerk's Office, 343 Highland Road, Tiverton, R.I. 02878, to be received no later than 2PM on Wednesday, March 21, 2012. Applications must be in a sealed envelope marked "Police Officer Application".

Applications are available at Town Clerk's Office, 343 Highland Road, Tiverton, RI, the Tiverton Police Department 20 Industrial Way or on the website [www.tiverton.ri.gov](http://www.tiverton.ri.gov).

Tiverton is an Affirmative Action/Equal Opportunity Employer

Nancy L. Mello, Town Clerk



*TIVERTON POLICE DEPARTMENT  
20 INDUSTRIAL WAY  
TIVERTON, RHODE ISLAND 02878*

Thomas Blakey  
Chief of Police

## **APPLICANT INFORMATION – POLICE OFFICER**

### **Application Requirements:**

1. Two (2) years of college study shall include at least 60 credits and/or two (2) years of active military service.
2. Must possess a valid drivers license
3. Must be a minimum of 18 years of age
4. Must be a United States Citizen

### **Documents Needed:**

1. Copy of birth certificate and citizenship papers (If you are a naturalized U.S. citizen.)
2. Copy of your college diploma or transcripts showing at least sixty (60) credit of college study.
3. Copy of DD-214 Separation of service form and/or copy of honorable discharge from the armed forces.
4. Photo copy of your valid driver's license
5. A physician release, no more than 6 months old.
6. A check in the amount of \$30.00 made out to the TIVERTON POLICE DEPARTMENT.

**Selection Process:** The applicants meeting the minimum basic requirements must successfully complete the following phases of the selection process:

- Physical Fitness Test, which encompasses the following: 300m run, Sit and Reach Test, One Minute Sit-up Test, One Repetition Maximum Push-Up and a 1.5 Mile Run.
- Written Examination.
- Oral Review Boards.
- Background Investigation
- Interview with Tiverton Personnel Board
- Psychological Examination
- Recommendation by Police Chief to Town Administrator and Town Council.
- Medical Examination.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN WEDNESDAY MARCH 21, 2012 AT 2:00 PM**

**THERE WILL BE A MANDANTORY ORIENTATION THAT WILL BE ANNOUNCED AT A LATER DATE.**

Completed applications must be forwarded to the Tiverton Town Clerk, C/O Tiverton Town Hall, 343 Highland Road, Tiverton, RI 02878

APPLICATIONS MUST BE SUBMITTED IN A SEALED ENEVLOPE MARKED

**"POLICE OFFICER APPLICATION"**

The Tiverton Police Department is an Equal Opportunity Employer

**POLICE OFFICER  
APPLICATION FOR EMPLOYMENT**

## SECTION I - PERSONAL HISTORY

[illegible]

## SECTION II - EDUCATION

DATES				SCHOOLS / COLLEGES			
FROM		TO					
MO.	YR.	MO.	YR.				
				HIGH SCHOOL	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY / TOWN	STATE	
				COLLEGE OR UNIVERISTY	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY / TOWN	STATE	
				COLLEGE OR UNIVERSITY	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY / TOWN	STATE	
				OTHER EDUCATIONAL INSTITUTIONS	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY / TOWN	STATE	

WERE YOU EVER SUSPENDED, DISMISSED, OR EXPELLED FROM ANY OF THE ABOVE SCHOOLS OR ANY OTHER EDUCATIONAL INSTITUTIONS, DURING YOUR SCHOLASTIC CAREER?

YES ☐ NO ☐ SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_ TYPE OF ACTION \_\_\_\_\_

LIST ANY AWARDS, HONORS, CITATIONS, POSITIONS HELD IN SCHOOL ORGANIZATIONS, ATHLETIC ENDEAVORS, OR OTHER SPECIAL RECOGNITION YOU HAVE RECEIVED WHILE ATTENDING SCHOOL

1.

### SECTION III - FORMER ADDRESSES

LIST CHRONOLOGICALLY ALL OF YOUR RESIDENCES IN THE PAST TEN YEARS, INCLUDING THOSE IN THE MILITARY (OFF BASE) AND THOSE WHILE AWAY FOR SCHOOL IF APPLICABLE. PLEASE ACCOUNT FOR ALL TIME. USE ANOTHER SHEET OF PAPER IF NECESSARY.

DATES				STREET ADDRESS	CITY	STATE	ZIP
FROM		TO					
MO.	YR.	MO.	YR.				

### SECTION IV - MILITARY SERVICE RECORD

Read and Answer **ALL BOXES** within this section, if applicable.

HAVE YOU EVER SERVED ON ACTIVE DUTY IN THE ARMED FORCES? YES <input type="checkbox"/> NO <input type="checkbox"/>		BRANCH OF MILITARY SERVICE	
HIGHEST RANK ATTAINED:      DATE COMMISSIONED (If applicable)		TYPE OF DISCHARGE BASIS OF DISCHARGE	
SERIAL NUMBER      DATES OF ACTIVE DUTY (MM/DD/YY) FROM    /    /    TO    /    /		WAS ANY TYPE OF DISCIPLINARY ACTION TAKEN AGAINST YOU WHILE IN THE SERVICE? YES <input type="checkbox"/> NO <input type="checkbox"/> ACTION:	
HAVE YOU OR ARE YOU NOW SERVING IN A MILITARY RESERVE UNIT? IF YES, THEN WHAT BRANCH?		YES <input type="checkbox"/> NO <input type="checkbox"/>	BRANCH:
HAVE YOU OR ARE YOU NOW SERVING IN A NATIONAL GUARD UNIT? IF YES, THEN WHAT UNIT?		YES <input type="checkbox"/> NO <input type="checkbox"/>	

### SECTION V - EMPLOYMENT HISTORY

LIST ALL EMPLOYMENT CHRONOLOGICALLY, INCLUDING SUMMER AND PART-TIME EMPLOYMENT, FOR THE LAST FIVE YEARS. BE SURE TO ACCOUNT FOR TIME WHILE UNEMPLOYED, IF APPLICABLE. **ALL TELEPHONE NUMBERS ARE MANDATORY**

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE (    )
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE /   /	ENDING DATE /   /	REASON FOR LEAVING

## SECTION V - EMPLOYMENT HISTORY (continued)

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE (     )
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE /     /	ENDING DATE /     /	REASON FOR LEAVING

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE (     )
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE /     /	ENDING DATE /     /	REASON FOR LEAVING

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STARTING DATE /     /	ENDING DATE /     /	REASON FOR LEAVING

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE (     )
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE /     /	ENDING DATE /     /	REASON FOR LEAVING

HAVE YOU EVER BEEN DISMISSED OR FORCED TO RESIGN FROM A POSITION?

YES ☐ NO ☐

IF YES, GIVE NAME OF EMPLOYER \_\_\_\_\_

## SECTION VI - CHARACTER REFERENCES

LIST THREE REFERENCES, WHO ARE REPUTABLE CITIZENS OF THEIR COMMUNITIES, AND ARE WILLING TO ATTEST TO YOUR CHARACTER AND REPUTATION. LIST THOSE WHO HAVE KNOWN YOU FOR AT LEAST FIVE YEARS, PREFERABLY THE LAST FIVE YEARS. (DO NOT INCLUDE ANY PRESENT OR PAST EMPLOYERS. ANY RELATIVES BY BLOOD OR MARRIAGE, OR SCHOOL TEACHERS)

COMPLETE NAME		OCCUPATION		NO. OF YEARS KNOWN
RESIDENCE ADDRESS	CITY	STATE	ZIP	TELEPHONE (      )
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE (      )

COMPLETE NAME	OCCUPATION			NO. OF YEARS KNOWN
RESIDENCE ADDRESS	CITY	STATE	ZIP	TELEPHONE (      )
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE (      )

COMPLETE NAME	OCCUPATION			NO. OF YEARS KNOWN
RESIDENCE ADDRESS	CITY	STATE	ZIP	TELEPHONE (      )
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE (      )

## SECTION VII - COURT RECORDS

[illegible]

## SECTION VIII - DRIVING RECORD

LIST ALL MOTOR VEHICLE VIOLATIONS YOU HAVE RECEIVED OVER THE LAST TEN YEARS.

DATE	VIOLATION	POLICE DEPARTMENT	DISPOSITION

LIST ALL ACCIDENTS YOU HAVE BEEN INVOLVED IN WHILE OPERATING A MOTOR VEHICLE OVER THE LAST TEN YEARS.

DATE	TYPE	POLICE DEPARTMENT	WERE YOU INJURED?	WERE YOU FOUND AT FAULT?
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

## PERSONAL QUESTIONNAIRE

LIST ANY SPECIAL SKILLS OR TRAINING YOU HAVE ACQUIRED THAT WOULD BE BENEFICIAL TO THE TIVERTON POLICE DEPARTMENT. (INCLUDE ANY LANGUAGE SKILLS, FIREARMS TRAINING, COMPUTER SKILLS, ETC.)

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LIST ANY AWARDS, CERTIFICATES, OR HONORS RECEIVED, OTHER THAN THOSE LISTED UNDER "SECTION II - EDUCATION" OF THIS APPLICATION.

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LIST ANY PUBLIC SERVICE OR COMMUNITY ACTIVITIES IN WHICH YOU ARE CURRENTLY INVOLVED OR HAVE BEEN INVOLVED IN PAST YEARS.



## PERSONAL QUESTIONNAIRE (continued)

IS THERE ANYTHING IN YOUR BACKGROUND OR PERSONAL HISTORY THAT WOULD ADVERSELY AFFECT YOUR ABILITY TO PERFORM THE DUTIES AND RESPONSIBILITIES OF A POLICE OFFICER? YES ☐ NO ☐ IF YES, EXPLAIN BELOW.

**EXPLAIN IN YOUR OWN WORDS WHY YOU ARE INTERESTED IN BECOMING A MEMBER OF THE TIVERTON POLICE DEPARTMENT. (PLEASE ATTACH A SEPARATE PIECE OF PAPER FOR THIS RESPONSE, WHICH SHOULD NOT EXCEED ONE PAGE.)**

I HAVE READ THIS APPLICATION AND THE ENTRIES MADE HEREIN, AND HEREBY STATE THAT ALL SUCH STATEMENTS MADE BY ME ARE TRUE. I UNDERSTAND THAT ANY FALSE OR MISLEADING INFORMATION GIVEN IN THIS APPLICATION MAY SERVE AS THE BASIS FOR DISMISSAL FROM THE RECRUIT SELECTION PROCESS.

I AGREE TO THESE CONDITIONS, AND I HEREBY CERTIFY THAT ALL STATEMENTS MADE BY ME ON THIS APPLICATION ARE COMPLETE, CORRECT AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_